

REVISED PROCEDURE FOR COMPUTERIZED TESTING FOR NORTH CAROLINA APPLICANTS / REVISED DATE:

October 1, 2008

The Board needs 30 days to process an application; therefore, applicants must submit an application to the Board **at least 30 days** before being certified to schedule the FSBPT Exam. *The required 30 day period begins with the first item relating to the application is received.*

1. Application Fees
 - PT: \$150.00 application fee and \$350.00 FSBPT Testing Fee. NOTE: *The \$350.00 is to be paid directly to the FSBPT. The FSBPT Registration must be completed online. Log onto <https://fsbpt.org> and follow the instructions for payment. Questions regarding registration processing may be directed to examregis-tration@fsbpt.org.*
 - PTA \$150.00 application fee and \$350.00 FSBPT Testing Fee. NOTE: *The \$350.00 is to be paid directly to the FSBPT. The FSBPT Registration must be completed online. Log onto <https://fsbpt.org> and follow the instructions for payment. Questions regarding registration processing may be directed to examregis-tration@fsbpt.org.*
2. During the application period the Board should receive:
 1. Application
 2. Two Character references
 3. Official school verification that graduation has occurred
 4. Jurisprudence Exercise
3. Board reviews completed application.
4. N.C. Board notifies FSBPT that the applicant may register for the Exam after receiving all of the required information.
5. FSBPT notifies Applicant to contact the Prometric Testing Center to schedule an exam date. Authorization to Test (ATT) letters are available for download from the "Status of My Request" section once a candidate has been made eligible by the jurisdiction. *(exam must be taken within 60 days of the date of the letter from FSBPT).*
6. Applicant schedules date of exam with Prometric Testing Center and pays fee.

PT	\$65.00 to Prometric Testing Center.
PTA	\$50.00 to Prometric Testing Center .
7. Applicant sits for the exam on the scheduled date.
8. Prometric Testing Center electronically transmits score results to FSBPT.
9. FSBPT notifies the N.C. Board of the results.
10. N.C. Board notifies applicant of licensure OR notifies applicant of failure by mail. ***(Board should not be called for score results.)***
11. An applicant who fails the exam may contact the Board to begin the process to re-take exam.
To insure an efficient licensure process, please notify the Board of any changes in home or work addresses.

BOARD ADDRESS: 18 West Colony Place, Suite 140, Durham, NC 27705
Phone: 919-490-6393, 800-800-8982 **Fax:** 919-490-5106
E-Mail: NCPTBOARD@MINDSPRING.COM
WEB PAGE: www.ncptboard.org

* *(The Boards definition of graduation is, the completion of all requirements, including clinical experience from an accredited program for physical therapists or physical therapist assistants. If an educational program certifies that the degree is assured and will be conferred at a later date, an applicant will be considered to have been graduated).*