

# Documenting Evidence of Compliance of Continuing Competence Activities

<b>Continuing Education</b>	<b>Documentary Evidence Continuing Education</b>
Registered attendance at courses or conferences offered by approved providers	- the Certificate of Attendance
Registered Participation in academic course related to PT in a post-baccalaureate program unless course is required for licensure	- course description published by approved provider -Grade of "C" or better or "P" if Pass/Fail
Attendance or participation in a activity related to PT for which no assessment is received	- certificate of course completion or summary of the objectives of the activity and time spent in the activity
Registered participation in course by an approved provider by videotape, satellite, webcast, DVD or other electronic media, assessment is given	- a certificate of completion and assessment results furnished by the approved provider
Participation in a study group (at least 3 licensees) whose purpose is to advance the knowledge and skills of the participants related to the practice of PT	- biography of each participant, statement of goals of the group, attendance records - each participant, assignments - each participant, analysis by each participant of knowledge/skills enhanced by participation in the study group
Participation in home study program designed to advance the knowledge and skills of the participant related to the practice of PT	- description of plans and objectives of home study, analysis of the manner in which the plans and objectives were met, and time spent
Participation in continuing education required by credentialed residencies and fellowships	- a certificate of attendance issued by the credentialed residency or fellowship
<b>Advanced Training (Certification and Recognition)</b>	
APTA Credentialed fellowships in a specialty area of PT per year (points awarded at the end of the fellowship only)	- certificate of completion
APTA Credentialed residency in PT participation	- evidence requirements of residency met
Specialty Certification or recertification by the ABPTS	- evidence ABPTS certification/re-cert granted
PTA Advanced Proficiency designation by APTA	- evidence APTA designation awarded
FSBPT Practice Review Tool	- evidence of completion and performance report each exam
<b>Clinical Education</b>	
Licensee completes course offered by an approved provider to become an APTA Credentialed Clinical Instructor	- certificate of credential issued by the approved provider
Enrollment in APTA Credentialed Clinical Instructor Trainer course	- Trainer certificate issued by APTA
Serving as Clinical Instructor for PT or PTA student, resident or fellow under licensee direct supervision	- verification of clinical affiliation agreement with accredited institution for the student supervised <u>and</u> log of number of hours spent supervising the student
<b>Presenting/Teaching</b>	

Presenting or Teaching at an accredited PT educational program, accredited program for health care practitioners licensed under provisions of Chapter 90 of the NC General Statutes or a state, national, or international workshop, seminar or professional health care conference (credit will be given only once for the same subject matter)	- written materials advertising the presentation or teaching or other evidence of the date, subject and goals and objectives of the presentation and any written materials prepared by the licensee.
<b>Clinical Practice</b>	
Clinical Practice, full-time, per year, 1750 hours or more	-Certification from employer or documentation of practice hours worked as practice owner
Clinical Practice, part-time, per year, 1000 hours or more	-Certification from employer or documentation of practice hours worked as practice owner
Clinical Practice, per year, 200 hours or more	-Certification from employer or documentation of practice hours worked as practice owner
<b>Professional Membership and Service (PT or interdisciplinary group)</b>	
National PT or interdisciplinary organization as officer or committee chair or task force member at least one year	-Organizational materials listing licensee participation -statement of position responsibilities -licensee activity summary
State PT or interdisciplinary organization as officer, committee chair for at least one year	-Organizational materials listing licensee participation -statement of position responsibilities -licensee activity summary
Local or regional PT or interdisciplinary organization as officer, committee chair for at least one year	-Organizational materials listing licensee participation -statement of position responsibilities -licensee activity summary
Member of PT professional organization committee involved with PT services for at least one year	-Organizational materials listing licensee participation -statement of position responsibilities -Summary of committee work by licensee
Unpaid volunteer service to the general public related to PT for at least 20 hours during a one year period	-Licensee s published materials describing the service activity
Membership in APTA for one year	-Proof of membership in APTA
Membership in APTA Section (one section only) one year	-Proof of membership in APTA Section
<b>Ethics Training</b>	
Ethics Exercise- for licensees with disciplinary action requiring an ethics exercise	-Approved by NCBPTE -Certificate of Completion
<b>Jurisprudence Exercise</b>	
NCBPTE Jurisprudence Exercise	-Certificate of Completion
<b>Workplace Education/Facility-based Education</b>	
Presentation or attendance at in-service related to PT (credit given one time for same presentation per period)	- roster or certificate of attendance signed by employer
Presentation or attendance at an in-service related to general patient safety, emergency procedures or governmental regulatory requirements (credit given one time for presentation per period)	-Licensee s roster or certificate of attendance signed by employer

<b>Professional Self-Assessment/Reflective Practice</b>	
Completion of Approved Reflective Practice Exercise (one time per reporting period)	- evidence of completion of all elements of the Reflective Practice Exercise
<b>Research and Publishing</b>	
Submission of a request to a funding agency for a research grant as Principal or Co-principal investigator (one time per reporting period)	- copy of research grant which includes title, abstract, funding agency and grant period
Obtaining funding of a research grant as Principal or Co-Principal investigator (one time per reporting period)	- copy of research grant including: title, abstract, funding agency, grant period, documentation of funding and period of funding
Service as a Grants Reviewer (one time per reporting period)	- description of all grants reviewed, reports generated of reviews, dates of service, the agency for review performed and hours spent
Author or Editor of a book dealing with a subject related to the practice of PT	- a copy of the published book and a list of consulted resources
Author or editor of a chapter in a book dealing with a subject related to the practice of PT	- a copy of the published book and a list of consulted resources
Author of a peer-reviewed article relating to the practice of physical therapy	- copy of the article, names and employers of reviewers, a list of consulted resources
Author of a published non peer-reviewed article relating to the practice of physical therapy	- copy of the article, a list of consulted resources
Author of a peer-reviewed abstract for a poster or presentation related to the practice of physical therapy to a professional health care group	- a copy of the poster or presentation and a list of consulted resources