

# **REVISED PROCEDURE FOR COMPUTERIZED TESTING FOR NORTH CAROLINA APPLICANTS / REVISED DATE:**

*August 09, 2018*

**NOTE: The procedure for the NPTE has changed for Physical Therapy and Physical Therapy Assistant candidates. Computer testing has been moved to “Fixed Date Testing”, which began on July 1, 2011. Please refer to the FSBPT website, [www.fsbpt.org](http://www.fsbpt.org), to view exam dates and information pertaining to “Fixed Date Testing”.**

**For Exam candidates, the Board needs 90 days to process an application; therefore, applicants are strongly encouraged to submit an application to the Board at least 90 days before being certified to schedule the NPTE. *The required 90 day period begins when the first item relating to the application is received.***

1. Application Fees must be paid: (complete the NC PT/PTA application and pay the fee, then contact the FSBPT to register for the exam)
  - PT: NC \$150.00 application fee and \$400.00 FSBPT Testing Fee. *NOTE: The \$400.00 is to be paid directly to the FSBPT. The FSBPT Registration must be completed online. Log onto <https://fsbpt.org> and follow the instructions for payment. Questions regarding registration processing may be directed to [examregistration@fsbpt.org](mailto:examregistration@fsbpt.org).*
  - PTA: NC \$150.00 application fee and \$400.00 FSBPT Testing Fee. *NOTE: The \$400.00 is to be paid directly to the FSBPT. The FSBPT Registration must be completed online. Log onto <https://fsbpt.org> and follow the instructions for payment. Questions regarding registration processing may be directed to [examregistration@fsbpt.org](mailto:examregistration@fsbpt.org).*
2. During the application period the Board should receive:
  1. Application and fee (Money Order or Certified Check only, personal checks will be returned. Credit card is accepted with online NC PT/PTA application. )
  2. Two Character references
  3. Official school verification stating graduation has occurred or Assurance of Graduation, followed by notification of final graduation.
  4. Documentation of completion of Jurisprudence Exercise 1
3. Board reviews completed application.
4. Applicant must register with the FSBPT to take the Exam. Please check their website, [www.fsbpt.org](http://www.fsbpt.org) for registration deadlines.
5. FSBPT notifies Applicant to contact the Prometric Testing Center to schedule an exam date. Authorization to Test (ATT) letters are available for download from the “Status of My Request” section once a candidate has been made eligible by the jurisdiction.
6. Applicant schedules date of exam with Prometric Testing Center and pays fee.

PT	\$85.00 to Prometric Testing Center
PTA	\$70.00 to Prometric Testing Center
7. Applicant sits for the exam on the scheduled date.
8. Prometric Testing Center electronically transmits score results to FSBPT. This process takes about seven working days.
9. FSBPT notifies the N.C. Board of the results. **Please do not call the Board for your results.** You can log onto the FSBPT website to view your score prior to receiving the notification letter from the NC Board.
10. N.C. Board notifies applicant of licensure OR notifies applicant of failure by mail.
11. If the exam is failed, it can be repeated. The testing service will allow the use of the examination by a candidate up to three times a year. North Carolina allows a candidate to repeat the examination providing there is a different examination available. FSBPT has assured the boards that a candidate will never be assigned the same examination twice

12. Special Accommodations- The North Carolina Board requires candidates requesting Special Accommodations indicate it on the application form under section VI. The applicant will receive a form to complete. This must be followed by the appropriate documentation being filed in the Board's office no later than 90 days prior to the examination date. All Accommodation Request are reviewed by the Board at the next scheduled Board Meeting. The Board meets every three months.

**To insure an efficient licensure process, please notify the Board of any changes in home or work addresses.**

**BOARD ADDRESS: 8300 Health Park, Suite 233, Raleigh, NC 27615**  
**Phone: 919-490-6393, 800-800-8982 Fax: 919-490-5106**  
**WEB PAGE: [www.ncptboard.org](http://www.ncptboard.org)**

\* *(The Board's definition of graduation is the completion of all requirements, including clinical experience from an accredited program for physical therapists or physical therapist assistants. If an educational program certifies that the degree is assured and will be conferred at a later date, an applicant will be approved to test prior to final graduation). A license will not be issued until we have received final confirmation of graduation.*