

TO: All Licensed PTs and PTAs Residing in North Carolina
FROM: NC Board of PT Examiners and NC Physical Therapy Association
DATE: May 1, 2018
SUBJECT: **Call for Nominations for Appointments to the NC Board of PT Examiners for 2019**

The **North Carolina Physical Therapy Practice Act** requires the NC Physical Therapy Association (NCPTA) to submit names of individuals for the Governor to consider when making appointments to the NC Board of Physical Therapy Examiners (NCBPTE). Two positions (**one** physical therapist and **one** physical therapist assistant) will be available for appointment in 2019. Traditionally, NCPTA submits names for the physical therapist and the physical therapist assistant to the Governor for consideration in late September or early October.

A two-step process is used to compile the list that will be sent by NCPTA to the Governor. We are now asking you to identify qualified individuals you would like to be considered. In a subsequent mailing, you will be asked to vote for the individuals you wish to be submitted to the Governor for consideration. The policies governing the selection of nominees for this second ballot appear at the top of the nomination form attached.

When making a nomination, please consider the following:

The **Practice Act** requires that:

- A. Physical therapists and physical therapist assistants:
 - must be licensed and reside in North Carolina;
 - have not less than three years' experience in physical therapy immediately preceding appointment; and
 - Shall be actively engaged in practice during incumbency, and must be employed or otherwise actively engaged in a position that includes at least 1000 hours annually devoted to review, oversight, supervision, administration, teaching, or providing physical therapy services for patients, clients, or the public.

- B. Consideration should be given to:
 - geographic distribution;
 - practice setting (institution, independent, academic, etc.); and
 - other factors that will promote representation of all aspects of physical therapy practice on the Board.

Other factors that should be noted in your selection:

1. Qualifications of the individual:
 - interest in serving on the Board;
 - availability to attend Board meetings on a regular basis;
 - the categories the person fits into as part of the Board (see B above); and
 - Chapter membership is not a requirement (the Board is a State agency and not a part of NCPTA / NC Chapter of the APTA).

2. Duties of Board members:
 - attend meetings - approximately four - six full day meetings a year;
 - review applications and attend to other business by mail;
 - consider disciplinary action against licensees; and
 - participate in making policy regarding Board matters.

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3. **Possible Conflict of Interest:** The Board is responsible for protecting the safety and welfare of the public and for investigating complaints regarding unauthorized physical therapy practice, which may be a conflict of interest for those officers or members of NCPTA or APTA who deal with legislative or disciplinary issues.

Current Board Members

| Name | Position | Term Expires | Geographic Location | Primary Area of Practice |
|--------------------|-----------------|---------------------|----------------------------|---------------------------------|
| Britton, Stacia | PT | 2018 | Fayetteville | University, hospital |
| Morris, Crystal | PTA | 2018 | Sunset Beach | Out-patient PT Clinic |
| Reed, David C. | PT | 2019 | Matthews | Long-term care |
| Garcia, Paul | MD | 2019 | Greenville | Outpatient |
| MacRoberts, Stuart | Public Member | 2019 | Hendersonville | Public Member |
| Edwards, David | PT | 2020 | Greenville | Private Practice |
| Hale, Teresa | PT | 2020 | Wake Forest | Private Practice |
| Rhone, Pearl | PTA | 2020 | Fayetteville | Hospital |

* Ms. Britton and Ms. Morris are eligible for reappointment as they have served only 1 term.

NOTES:

1. This is a working Board and requires a significant amount of time from those serving on it. The Executive Director and the staff handle the office work, and an attorney assists in legal matters.
2. Reimbursements for meetings include up to \$100 per diem (*state employees are not eligible for the per diem*); State rate (*54.5 cents per mile in 2018*) for automobile travel or actual tourist class fare on airline, bus or rail; and subsistence as provided by the State.
3. Pursuant to Section 6 of Executive Order Number One, any person appointed by the Governor (*including licensing board members*) must file a Statement of Economic Interest with the Board of Ethics. Additionally, Board members must complete an education session on Ethics sponsored by the North Carolina Board of Ethics.

NOMINATION FORM FOR 2019 APPOINTMENTS

PLEASE USE THIS FORM TO NOMINATE ONE (1) PHYSICAL THERAPIST AND ONE (1) PHYSICAL THERAPIST ASSISTANT. This form must be in the NCBPTE's office by **June 8, 2018**.

NOMINATION PROCEDURE

Policies and Procedures regarding nominations:

- 1) A person must be nominated by at least two persons to be considered for the ballot. If no nominee receives more than one nomination, all nominees will be eligible to appear on the ballot.
- 2) For each position, only the top six nominees, plus any ties in the top six, will appear on the ballot.
- 3) The top nominees will be contacted to determine whether or not they will consent to being listed on the ballot.

Procedure:

List the name(s) of person(s) for the following positions (*Additional names may be listed on reverse side of form.*)

PHYSICAL THERAPIST (*ONE TO BE APPOINTED*) for a three-year term beginning in January, 2019:

| Name | Address | Primary Practice |
|-------|---------|------------------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

PHYSICAL THERAPIST ASSISTANT (*ONE TO BE APPOINTED*) for a three-year term beginning in January, 2019:

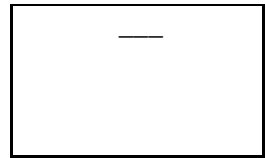
| Name | Address | Primary Practice |
|-------|---------|------------------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

_____ **Please print your name legibly** _____ **signature**

_____ **address** / _____ **city** / _____ **state** / _____ **zip code** _____ **E-mail address**

Please return this form by **June 8, 2018** to the following address (*legible faxed nominations and scanned nominations sent via email will be accepted*):

NC Board of Physical Therapy Examiners
18 West Colony Place, Suite 140
Durham, North Carolina 27705
Fax: 919-490-5106
Email: dragan@ncptboard.org



Nomination Form

| TENTATIVE CALENDAR FOR VOTING PROCESS OF APPOINTMENTS FOR 2019 | |
|--|--|
| May 1, 2018 | Call for Nominations letter posted on Board's website and emailed to licensees |
| June 8, 2018 | DEADLINE for nominations due back to <u>NCBPTE</u> Office. |
| June 11, 2018 (week of) | NCBPTE staff to open and count nominations. |
| June 11, 2018 (week of) | NCBPTE to send out "Consent to Serve" letters to nominees regarding interest in serving on the Board and include a request for nominees to return the Biographical Information Form. |
| July 1, 2018 | Deadline for replies from nominees to the June 11, 2018 "Consent to Serve" letter. |
| Aug. 1, 2018 | Mail Ballots and post Biographical Information on the Board's web page. |
| Sept 4, 2018 | DEADLINE for returning ballots to <u>NCPTA</u> Headquarters. |
| Sept. 11, 2018 (week of) | NCPTA to open and count ballots (<i>NCBPTE Executive Director to assist</i>) and forward ballot results to NCPTA President. |
| Mid Sept., 2018 | NCPTA Staff to obtain résumés. |
| Oct, 2018 | Nominations to be submitted by NCPTA President to Governor for 2019 appointments. |