

**TO:** All Licensed PTs and PTAs Residing in North Carolina  
**FROM:** NC Board of PT Examiners and NC Physical Therapy Association  
**DATE:** May 1, 2017  
**SUBJECT:** Call for Nominations for Appointments to the NC Board of PT Examiners for 2018

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The **North Carolina Physical Therapy Practice Act** requires the NC Physical Therapy Association (NCPTA) to submit names of individuals for the Governor to consider when making appointments to the NC Board of Physical Therapy Examiners (NCBPTE). Three positions (**two** physical therapists and **one** physical therapist assistant) will be available for appointment in 2018. Traditionally, NCPTA submits names for the physical therapists and the physical therapist assistant to the Governor for consideration in late September or early October.

A two-stage process is used to compile the list that will be sent by NCPTA to the Governor. At this time, we are asking you to identify qualified individuals you would like to be considered. In a subsequent mailing, you will then be asked to vote for the individuals you wish to be submitted to the Governor for consideration. The policies governing the selection of nominees for this second ballot appear at the top of the nomination form attached.

When making a nomination, please consider the following:

The **Practice Act** requires that:

- A. Physical therapists and physical therapist assistants:
  - must be licensed and reside in North Carolina;
  - have not less than three years' experience in physical therapy immediately preceding appointment; and
  - Shall be actively engaged in practice. During incumbency, must be employed or otherwise actively engaged in a position that includes at least 1000 hours annually devoted to review, oversight, supervision, administration, teaching, or providing physical therapy services for patients, clients, or the public.
- B. Consideration should be given to:
  - geographic distribution;
  - practice setting (institution, independent, academic, etc.); and
  - other factors that will promote representation of all aspects of physical therapy practice on the Board.

Other factors that should be noted in your selection:

1. Qualifications of the individual:
  - interest in serving on the Board;
  - availability to attend Board meetings on a regular basis;
  - the categories the person fits into as part of the Board (see B above); and
  - Chapter membership is not a requirement (the Board is a State agency and not a part of NCPTA / NC Chapter of the APTA).
2. Duties of Board members:
  - attend meetings - approximately four - six full day meetings a year;
  - review applications and attend to other business by mail;
  - consider disciplinary action against licensees; and
  - participate in making policy regarding Board matters.

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3. **Possible Conflict of Interest:** The Board is responsible for protecting the safety and welfare of the public and for investigating complaints regarding unauthorized physical therapy practice. This may be a conflict of interest for those officers or members of NCPTA or APTA who deal with legislative or disciplinary issues.

**Current Board Members**

<b>Name</b>	<b>Position</b>	<b>Term Expires</b>	<b>Geographic Location</b>	<b>Primary Area of Practice</b>
Dunn, Christopher F.*	PT	2017	Cary	Private Practice
Hunter, Angela B.*	PT	2017	Rocky Mount	Private Practice
King, JoDell F. *	PTA	2017	Fayetteville	Long-term care
Britton, Stacia	PT	2018	Fayetteville	University, hospital
Morris, Crystal	PTA	2018	Sunset Beach	Out-patient PT Clinic
Reed, David C., PT	PT	2019	Matthews	Long-term care
Garcia, Paul	MD	2019	Washington	Hospital - Psychiatric practice
MacRoberts, Stuart	Public Member	2019	Hendersonville	Public Member

\* Eligible for reappointment

**NOTES:**

1. This is a working Board and requires a significant amount of time from those serving on it. The Executive Director and the staff handle the office work in Durham and an attorney in Raleigh assists in legal matters.
2. Reimbursements for meetings include up to \$100 per diem (*state employees are not eligible for the per diem*); State rate (*53.5 cents per mile in 2017*) for automobile travel or actual tourist class fare on airline, bus or rail; and subsistence as provided by the State.
3. Pursuant to Section 6 of Executive Order Number One, any person appointed by the Governor (*including licensing board members*) must file a Statement of Economic Interest with the Board of Ethics. Additionally, Board members must complete an education session on Ethics sponsored by the North Carolina Board of Ethics.

# N O M I N A T I O N F O R M F O R 2 0 1 8 A P P O I N T M E N T S

**PLEASE USE THIS FORM TO NOMINATE TWO (2) PHYSICAL THERAPISTS AND ONE (1) PHYSICAL THERAPIST ASSISTANT.** This form must be in the NCBPTE's office by **June 8, 2017**.

**NOMINATION PROCEDURE**

Policies and Procedures regarding nominations:

- 1) A person must be nominated by at least two persons to be considered for the ballot. If no nominee receives more than one nomination, all nominees will be eligible to appear on the ballot.
- 2) For each position, only the top six nominees, plus any ties in the top six, will appear on the ballot.
- 3) The top nominees will be contacted to determine whether or not they will consent to being listed on the ballot.

**Procedure:**

List the name(s) of person(s) for the following positions (*Additional names may be listed on reverse side of form.*)

**PHYSICAL THERAPIST** (*TWO TO BE APPOINTED*) for a three-year term beginning in January, 2018:

Name	Address	Primary Practice
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**PHYSICAL THERAPIST ASSISTANT** (*ONE TO BE APPOINTED*) for a three-year term beginning in January, 2018:

Name	Address	Primary Practice
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

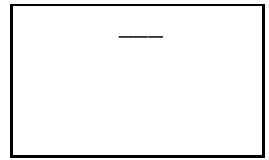
\_\_\_\_\_ **Please print your name legibly** \_\_\_\_\_ **signature**

\_\_\_\_\_ **address** / \_\_\_\_\_ **city** / \_\_\_\_\_ **state** / \_\_\_\_\_ **zip code** \_\_\_\_\_ **E-mail address**

Please return this form by **June 8, 2017** to the following address (*legible faxed nominations and scanned nominations sent via email will be accepted*):

**NC Board of Physical Therapy Examiners  
 18 West Colony Place, Suite 140  
 Durham, North Carolina 27705  
 Fax: 919-490-5106  
 Email: karney@ncptboard.org**

*North Carolina*  
*Board of Physical Therapy Examiners*  
18 West Colony Place, Suite 140  
Durham, NC 27705



# Nomination Form

**TENTATIVE CALENDAR FOR VOTING PROCESS OF APPOINTMENTS FOR 2018**

May 1, 2017	Call for Nominations letter posted on Board's website and emailed to licensees
June 8, 2017	<b>DEADLINE for nominations due back to <u>NCBPTE</u> Office.</b>
June 12, 2017 (week of)	NCBPTE staff to open and count nominations.
June 12, 2017 (week of)	NCBPTE to send out "Consent to Serve" letters to nominees regarding interest in serving on the Board and include a request for nominees to return the Biographical Information Form.
By July 1, 2017	Deadline for replies from nominees to the June 20, 2017 "Consent to Serve" letter.
Aug. 1, 2017	Mail Ballots and post Biographical Information on the Board's web page.
Sept 2, 2017	<b>DEADLINE for returning ballots to <u>NCPTA</u> Headquarters.</b>
Sept. 11, 2017 (week of)	NCPTA to open and count ballots ( <i>NCBPTE Executive Director to assist</i> ) and forward ballot results to NCPTA President.
Mid Sept., 2017	NCPTA Staff to obtain résumés.
Oct, 2017	Nominations to be submitted by NCPTA President to Governor for 2018 appointments.